





Texas Comptroller Leadership Circle Gold Member

(unaudited)
Prepared by
Business Support Services Division

HIGHLIGHTS Of INTERIM FINANCIAL REPORT at August 31, 2013 and

BUDGET AMENDMENT REPORT for the September 17, 2013 Board Meeting

(unaudited)
Prepared by
Business Support Services Division

Always Taking Care of Business!



Texas Comptroller Leadership Circle Gold Member

Posted on our website at

http://www.hcdetexas.org/default.aspx?name=BusinessServicesHome

Linked from State Comptroller's website

http://www.texastransparency.org/local/schools.php

5 Awards Update of 7 coming

- HCDE has received the ASBO Award for the CAFR and Budget Document for the year ended 8-31-2013. (2)
- 2. HCDE has received the Letter of Distinction for the Investment Policy for the 2 yr period. (1)
- 3. Received the Transparency Award for the 4th year in a ROW. (1)
- 4. HCDE has received the GFOA Award for Budget Document for the year ended 8-31-2013. (1)

NORTH FOREST ISD

- HCDE working with North Forest ISD has assisted the Business Office to earn the first ASBO Award in its history...
- HISD has engaged HCDE for the transition team for accounting and business functions.
 - Final payout of staff -Payroll
 - Coordinating Payables
 - Grant Closeout
 - Bank Reconciliations
 - TRS and Benefit Payments
 - Student and Employee Records
- We have moved out of North Forest and the staff is working from HCDE Office to provide information and complete the audit.

INTERIM FINANCIAL REPORT (unaudited) GENERAL FUND Balance Sheet at August 31, 2013

	ACTUAL
<u>ASSETS</u>	
Cash and Temporary Investments	\$ 25,260,329
Property Taxes-Delinquent at September 1, 2012	1,072,919
Less: Allowances for Uncollectible Taxes	(32,187)
Due from Federal Agencies	43,042
Other Receivables	1,245,880
Inventories	121,800
Deferred Expenditures	1,830
Other Prepaid Items	24,665
TOTAL ASSETS:	\$ 27,738,279
LIABILITIES	
Accounts Payable	85,337
Bond Interest Payable	-
Due to Other Funds	589,208
Accrued Wages	-
Payroll Deductions	449,519
Due to Other Governments	-
Deferred Revenue	1,086,926
TOTAL LIABILITIES:	\$ 2,210,990
FUND EQUITY	
Unassigned Fund Balance	11,970,558
Non-Spendable Fund Balance	111,719
Restricted Fund Balance	- '
Committed Fund Balance	1,158,000
Assigned Fund Balance	5,453,590
Excess(Deficiency) of Revenues & Other Resources	3,708,618
Over(Under) Expenditures & Other Uses	
TOTAL FUND EQUITY:	\$ 22,402,485
Fund Balance Appropriated Year-To-Date	3,129,804
TOTAL LIABILITIES FUND FOURTY AND FUND DALANCE APPROPRIATE TO SAFE	A
TOTAL LIABILITIES, FUND EQUITY, AND FUND BALANCE APPROPRIATED TO DATE:	\$ 27,743,279

ASST. SUPERINTENDENT FOR BUSINESS SERVICES' MESSAGE As of August 31, 2013

The audited projected General Fund balance at 9/1/12 is \$21,823,671

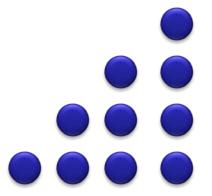
- •Assigned \$ 7,450,241
- •Unassigned \$ 12,425,483

As of 8-31-2013, the estimated activity is: As the end of the year close is completed, a budget amendment will be submitted to the board for items assigned, restricted and

Description	9/1/2011	Appropriated YTD	Estimated Balance
Non-Spendable			
	\$ 111,719	\$ -	\$ 111,719
Restricted			
	\$ 428,228	(428,228)	-
Committed			
	\$ 1,408,000	(250,000)	1,158,000
Assigned			
	\$ 7,450,241	(1,996,651)	5,453,590
Unassigned			
	\$ 12,425,483	(454,925)	11,970,558
Total Fund Balance			
	\$ 21,823,671	\$ (3,129,804)	\$18,693,867

Financial Ratios

- Level One Indicator of financial strength
- Level Two Indicator of efficient leverage
- Level Three Indicators of efficiency
- Level Four Indicator of revenue growth



Indicator of Financial Strength



 Percent of Fund Balance to G/F Expenditures Ratio

What is the percent of rainy fund balance?

Working Capital Ratio

What is the cash flow availability for the organization?

Unassigned Fund Balance_{12,425,483}

Total G/F Expenditures 41,464,525

Goal : Benchmark: Danger: > 30% of G/F Exp. 10% to 29% Under 10% Total Current Assets Less Total Liabilities 25,527,289

Goal: >\$15,000,000 + Benchmark: \$10M to \$15M

Benchmark: \$10M to \$15M Danger: Under < \$10M

30%

Budgeted 31%

\$30 M



Details on Schedule 3

Details on Schedule 1

Indicator of Efficient Leverage Reserves





 Unassigned Fund Balance Ratio

How much is available in reserves?

Debt to Income Ratio

What is the ability of HCDE to cover its debt payments?

Unassigned Fund Balance 11,970,558

Total Fund Balances 25,532,289

Goal: >75%
Benchmark: 50% to 75%
Danger: <50%

Annual Principal and Interest Payments on Term Debt and Capital Leases 2,652,897

G/F Revenue Less Facility Charges 40,355,767

Goal: <25% of annual revenue

Benchmark: 25% to <49% Under < 50%

47%

Budgeted 50%

7%



Details on Schedule 1

Details on Schedule 5

Indicators of efficiency







 Tax Revenue to Total Revenue Ratio

How efficient is HCDE at leveraging local taxes?

Indirect Cost to Tax Ratio

How much dependency on indirect cost from grants?

Total Tax Revenue 18,936,581

Total Revenue 85,630,076

Goal: < 20% of revenue Benchmark: 20% to 30% Danger: More than 30% Indirect Cost General Fund 1,758,023

Total General Fund Revenues 43,168,142

Goal : >5%

Benchmark: 2% to 5%

Danger: Under < 2%

22%

Budgeted 19% 4%



Details on Schedule 2

Details on Schedule 3

Indicator of revenue growth









Fee for Service Revenue Ratio

How are revenues spread across All Funds?

 Fee for Service Revenue Growth Ratio

What is the market growth for fee for services?

Total Fee for Service Revenues (G/F) \$21,172,453

Total Revenues \$85,630,076

Goal: > 30% of annual revenue Benchmark: 10% to 29%

Danger:

Fee for Services Current Year Less Fee for Services Last Year \$21,172,453-\$20,103,347

Fees for Service Last Year \$20,103,347

Goal: >3% + growth

Benchmark: 0% to 3%

Danger: Under < 0%

25%

Budgeted 21%

Under 10%

5%



Details on Schedule 13-

Details on Schedule 13-

FY 2012-13 FUND BALANCE – BUDGETED ACTIVITY

FUND BALANCE CATEGORY	Sept 1, 2012 Beginning Unaudited	Sept. 12 – Dec.12	Feb-April 13	April-Aug 13	Est. F/Bal 8-31-13
Inventory	107,799				\$107,799
Asset Replace Schedule	1,200,000				800,000
Bldg & Vehicle Replacement Schedule	1,300,000	(500,000)			1,200,000
Carryover encumbrances	98,413		(91,651)		6,762
Deferred Revenue –HP Schools	103,300				103,300
Deferred revenues	3,920				3,920
Emp. Retire Leave Fund	1,250,000			(250,000)	1,000,000
PFC Construction	630,000			(350,000)	280,000
Early Childhood Intervention Funding	700,000			(110,000)	580,000
Insurance Deductibles	400,000				400,000
NEW Payroll System	250,000	(250,000)			0

FY 2012-13 FUND BALANCE – BUDGETED ACTIVITY

FUND BALANCE CATEGORY	Sept 1, 2012 Beginning Unaudited	Dec'12	Jan'13	Feb-Apr'13	April-Aug 13	Est. F/Bal 8-31-13
PFC Lease payment	807,915					807,915
Program start up	565,000					565,000
Local Construction Fund 170	572,780	(570,000)				2,780
QZAB Renovation Projects	428,228	(428,228)				0
QZAB bond payment	697,833					697,833
Safe & Secure Schools Project	125,000	(125,000)				0
Unemployment Liability	158,000					158,000
Total Reserves:	9,398,188	(1,873,228)		(91,651)	(710,000)	\$6,723,309
Unassigned:	12,425,483	(154,925)	(300,000)			11,970,558
Total Est. Fund Balance:	21,823,671	(2,028,153)	(300,000)	(91,651)	(710,000)	\$18,693,867

GENERAL, SPECIAL REVENUE, DEBT SERVICE FUNDS AND INTERNAL SERVICE FUNDS

Revenues

Budget to Actual at August 31, 2013

Fund	Budget	Received/Billed	%					
General Fund	\$ 46,728,043	45,168,142	97%					
August is the end of the 12th month or approximately 100% of the fiscal year.								
(1) This amount includes accounts receivable billed.								
Special Revenue Funds	53,905,568	33,024,053	61%					
Most grant periods differ from fiscal year. (2) Grants are on monthly reimbursement basis; subsequently billed								
Debt Service Fund	2,652,898	2,201,469	83%					
(3) This fund has activity in February (interest and principal	payments) and in							
August (interest only payment).								
PFC Fund	-	18	0%					
Trust and Agency Fund	-	10,245	0%					
Worker's Comp. Fund	464,082	413,683	89%					
Internal Service Fund	5,811,200	4,812,465	83%					
Total as of the end of the month	\$109,561,791	\$85,630,076	78%					

GENERAL, SPECIAL REVENUE, DEBT SERVICE FUNDS and INTERNAL SERVICE FUNDS

Expenditures

Budget to Actual at August 31, 2013

Fund	Budget	Encumbered/Spent	%						
General Fund	\$49,870,652	\$41,464,525	86%						
(1) Encumbrances as of the end of the month total.		1,374,043	Encumbrances						
August is the end of the 12th month or approximately 100% of	August is the end of the 12th month or approximately 100% of the fiscal year.								
Special Revenue Fund	53,905,568	37,356,282	75%						
(2) Encumbrances as of the end of the month total.		3,196,805	Encumbrances						
Most grant periods differ from fiscal year.									
Debt Service Fund	2,652,898	2,652,897	100%						
(3) This fund has activity in February (interest and principal pay	ments) and in								
August (interest only payment).									
PFC Fund	27,515 -	17	60%						
Trust and Agency Fund	-	7,375	0%						
Worker's Comp. Fund	464,082	254,774	55%						
Internal Service Fund	5,811,200	4,958,283	85%						
Total as of the end of the month	\$ 112,731,915	\$86,547,825	81%						

FY 2012-13 Donations Report * All Funds as of August 31, 2013

CASH	IN-KIND	TOTAL
\$ 2,850.00	\$ 1 ,447.00	\$4,297.00
\$1,186.39	\$3,844.00	\$5,030.39
\$1,819.40	\$8,170.74	\$9,990.14
\$ 2,700.00	\$28,038.00	\$30,738.00
\$11,180.00	\$3,429.00	\$14,609.00
\$2,092.86	\$12,754.00	\$14,846.86
0	\$2,195.27	\$2,195.27
\$372.00	\$2141.00	\$2,513.00
\$2772.00	\$12,584.00	\$15,626
\$319.40	\$2,689.17	\$3,008.57
0	0	0
\$1,960.91	0	\$1,960.91
\$ 27,252.96	\$ 77,292.18	\$104,815.14
	\$ 2,850.00 \$1,186.39 \$1,819.40 \$ 2,700.00 \$11,180.00 \$2,092.86 0 \$372.00 \$2772.00 \$319.40 0 \$1,960.91	\$ 2,850.00 \$ 1,447.00 \$ 1,186.39 \$ 3,844.00 \$ 1,819.40 \$ 8,170.74 \$ 2,700.00 \$ 28,038.00 \$ 11,180.00 \$ 3,429.00 \$ 2,092.86 \$ 12,754.00 \$ 2,195.27 \$ 372.00 \$ 2141.00 \$ 2772.00 \$ 12,584.00 \$ 319.40 \$ 2,689.17 \$ 0 \$ 0 \$ 1,960.91

FY 2012-13 Donations Report *

All Funds as of August 31, 2013

		1		•	TOTALS	\$1,960.91	\$0.00	\$1,960.91
Hoskins	Cynthia H.	Occupational Therapist	HCDE	Secure Schools	\$2.00	\$24.00		\$24.00
				Adult Ed/Center for Safe and	Each pay period at a rate of			
Fredette	Debra S.	Occupational Therapist	HCDE		One payment at the beginning of the school year	\$25.00		\$25.00
Neoki	David R.	Teaching Assistant	HCDE	Head Start	Each pay period at a rate of \$5.00	\$120.00		\$120.00
Mattox-Hall, Ed.D	Dee	Special Schools	HCDE	Head Start/Special Schools	One payment at the beginning of the school year	\$100.00		\$100.00
Rawlinson- Maynard	Gayla	Center for Grants Development	HCDE	Alternative Educator Certification	Each pay period at a rate of \$5.00	\$120.00		\$120.00
Sawyer	John E.	Administration	HCDE	ISS-Scholastic Art and Writing Awards	One payment at the beginning of the school year	\$25.00		\$25.00
Pledges								
Yates	Devaron	First Investors Corporation	HCDE	CASE	CASE Out of School Time Conference	1000.00		\$1,000.00
Langlois	Sarah W.	Rogers, Morris, and Grover L.L.P.		Business Services	School Finance Council Meeting 8/16/13	546.91		\$546.9 ²
Donor Last Name	Donor First Name	Organization/Division	Site	Sponsored Division	Description of Donation	Cash Totals	In- kind Totals	Totals
		June 1st through June 30	0th, 201	13				
		OF HCDE DIVISIONS						
		CENTER FOR GRANTS DEVELOPMENT ON BEHALF						

INTERIM FINANCIAL REPORT (unaudited) TAX COLLECTIONS COMPARATIVE ANALYSIS Fiscal Year-ToDate at July 31, 2013

	August	September	October	January	February	March	April	May	June	July
	ADOPTED									
	TAX RATE									
_										
Proposed Collections Tax Year 2012	0.006617	0.006617	0.006617	0.006617	0.006617	0.006617	0.006617	0.006617	0.006617	0.006617
Certified Taxable Value per HCAD *	\$ 258,924,593,035	\$ 275,257,461,225	\$ 282,032,945,388	\$ 290,306,211,979	\$ 290,529,597,830	\$ 290,720,199,966	\$ 290,499,247,476	\$ 290,302,621,474	\$ 289,721,367,016	\$ 289,366,512,903
Values under protest or not certified	16,902,509,314	13,749,674,037	8,239,394,016	960,773,971	627,802,255	336,827,774	78,344,913	162,953,665	149,618,240	134,162,625
	275,827,102,349	289,007,135,262	290,272,339,404	291,266,985,950	-	291,057,027,740	290,577,592,389	290,465,575,139	289,870,985,256	289,500,675,528
/ Rate per Taxable \$100 X Tax Rate	2,758,271,023 18,251,479	2,890,071,353 19,123,602	2,902,723,394 19,207,321	2,912,669,860 19,273,136	2,911,574,001 19,265,885	2,910,570,277 19,259,244	2,905,775,924 19,227,519	2,904,655,751 19,220,107	2,898,709,853 19,180,763	2,895,006,755 19,156,260
X Estimated 99% collection rate	18,068,965	18,932,366	19,015,247	19,080,405	19,073,226	19,066,651	19,035,244	19,027,906	18,988,955	18,964,697
+Delinquent Tax Collections	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
+Special Assessments	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
+ Penalty & Interest	130,500	130,500	130,500	130,500	130,500	130,500	130,500	130,500	130,500	130,500
Estimated Current Tax Available	\$ 18,459,465	\$ 19,322,866	\$ 19,405,747	\$ 19,470,905	\$ 19,463,726	\$ 19,457,151	\$ 19,425,744	\$ 19,418,406	\$ 19,379,455	\$ 19,355,197

INTERIM FINANCIAL REPORT (unaudited) TAX COLLECTIONS Fiscal Year-To-Date at July 31, 2013

TAX YEAR 2012 COLLECTION SUMMARY							
DESCRIPTION	BUDGET	CURRENT BUDGET MONTH Y-T-D (BALANCE (OVER) / UNDER	Y-T-D % OF BUDGET		
REVENUES:							
Current Tax	\$18,258,628	\$38,099	\$18,751,252	(\$492,624)	103%		
Deliquent Tax *	250,000	25,046	196,521	\$53,479	79%		
Penalty & Interest	130,500	15,542	182,717	(\$52,217)	140%		
Special Assessments and	40.000	040	477.044	(04.07.044)	47700/		
Miscellaneous*	10,000	818	177,244	(\$167,244)	1772%		
Subtotal Revenues:	\$18,649,128	\$79,505	\$19,315,409	(\$666,281)	103.6%		
DESCRIPTION	BUDGET	CURRENT MONTH	Y-T-D	BALANCE (OVER) / UNDER	Y-T-D % OF BUDGET		
EXPENDITURES:							
LESS: HCAD Fees	\$155,000	\$0	\$151,258	\$3,742	98%		
LESS: HCTO Fees	383,497	672	380,710	\$2,787	1%		
Subtotal Expenditures:	\$538,497	\$672	\$531,968	\$6,529	3%		
Net Tax Collections:	\$18,110,631	\$78,833	\$18,783,441	(\$672,810)	103.7%		

2012 Tax Rate = \$0.006617/\$100 Property Assessment/Appraisal Annual Tax on a \$200,000 Residential Property = \$13.23 (Without considering any eligible exemptions.) \$531,968/\$19,315,409 = 2.8% Collection and assessment costs

INTERIM FINANCIAL REPORT (unaudited) INTERIM CURRENT TAX REVENUE ESTIMATES REPORT Dated July 31, 2013

Dateu	July 31, 2	.U	.		
	SCENARIO (1) APPRAISED VALUE		SCENARIO (2) OWNER'S VALUE		SCENARIO (3) EST FINAL VALUE
	HCAD		OWNER S VALUE OWNER REQUESTED		COMMITTEE RECOMMENDED
Property Use Category Recap-Certified To Date-Report:	ПСАД		OWNER REQUESTED		COMMITTEE RECOMMENDED
Taxable value	\$289,366,512,903		\$289,366,512,903		\$289,366,512,903
PLUS: Uncertified Roll Summary Report:	Ψ200,000,012,000		Ψ200,000,012,000		Ψ200,000,012,000
Scenario (1) Appraised value	792,971,317		-		-
Scenario (2) Owner's value	-		700,049,603		-
Scenario (3) Estimated final value	-		-		134,162,625
Total taxable value, Certified and Uncertified:	\$290,159,484,220	(A)	\$290,066,562,506	(A)	\$289,500,675,528 (A)
Calculate Interim Current Tax Revenue Estimate:					
1) (A) divided by 100	\$2,901,594,842	(B)	\$2,900,665,625	(B)	\$2,895,006,755 (B)
2) Current Tax Rate	X 0.006617	` '	X 0.006617	` '	X 0.006617 (C)
3) 2013 Interim Current Tax Revenue Estimate,		(-/_		(-)	(-)
at 100% Collection Rate, (B) X (C)	\$19,199,853	(D)	\$19,193,704	(D)	\$19,156,260 (D)
4) Interim Tax Rev Estimate @ 99% Collection Rate:	\$19,007,855	(E) _	\$19,001,767	(E)	\$18,964,697 (E)
Comparison of Interim Tax Rev Estimate @ 99% Collection Rate with Interim Current Tax Revenue Est: Interim Current Tax Revenue Estimate Over/(Under) Current Tax Revenue, Currently Budgeted:					
Interim Current Tax Revenue Estimate (E)	\$19,007,855	(E)	\$19,001,767	(E)	\$18,964,697 (E)
LESS: Tax Revenue, Currently Budgeted	\$18,649,128	(F) _	\$18,649,128	(F)	\$18,649,128 (F)
Total Interim Current Tax Revenue Estimate Over/(Under)					
Current Tax Revenue, Currently Budgeted, (E) - (F):	\$358,727	=	\$352,639		\$315,569
Total Current Tax Revenue Received,					
July 2013, 1993-571100**:	\$19,315,410	_	\$19,315,410		\$19,315,410

DISBURSEMENTS – ALL FUNDS August 2013

DESCRIPTION	DISBURSEMENTS	AMOUNT
All Funds	624 Checks	\$3,105,308.90
P Card – July 2013	358 Transactions	\$62,847.13
Bank ACH - payroll liabilities	3 Transfers	\$1,905,892.99
	Total:	\$5,074,049.02

Notes:

- (A) All Purchase Orders and Payment Authorizations are reviewed before disbursement.
- (B) All Procurement Card charges are reviewed by cardholder, supervisor, and business office staff each month.
- (C) A report on CH Local expenditures is included in the monthly report.

INTERIM FINANCIAL REPORT (unaudited) Segment Division Data

As of August 31, 2013

BUDGET MANAGER TITLE	Revenues	Tax Subsidy	Expenditure and Encumbran	Includes Tax subsidy Variance	w/o Tax Profit Ratio	Profitability Variance
Alternative Certification	\$ 113,902	\$ 2,095	\$ 196,147	\$(80,150)	-72%	\$(82,245)
Choice Partners Cooperative	3,183,730	-	1,589,865	1,593,865	50%	1,593,865
Records Management	1,286,566	112,800	1,520,864	(121,498)	-18%	(234,298)
Special Education - Therapy Services	7,200,338		7,613,395	(413,058)	-6%	(413,058)



HIGHLIGHTS Of BUDGET AMENDMENT REPORT September 17, 2013 Board Meeting

(unaudited)

Amendments

General Fund = \$ N/A

Special Revenue Funds = \$1,130,495



FY 2012-13 BUDGET AMENDMENT REPORT August 31, 2013 General Fund

Amendments that increase/decrease a program hudget must be approved

Amendments that increase/decrease a program budget must be approved.
BUDGET / RATIONALE AMOUNT NO.
GENERAL FUND (199)
No General Fund Amendments
Total GENERAL FUND:
<u> </u>

FY 2012-13 BUDGET AMENDMENT REPORT August 31, 2013 General Fund

SPECIAL REVENUE FUND

Alternative Certification

Increase revenues & expenditures-Roll Over Budget (Fund 204)

moreado revertado a experiantareo rem ever badget (r ana 201)	43,726
Total Alternative Certification	43,726
Cooperative for After School Enrichment (CASE) Local	
Increase revenues & expenditures-Fed After School Partnership Roll Over Budget (Fund 288-2)	191,312
Increase revenues & expenditures-Fed After School Partnership Roll Over Budget (Fund 288-3)	,
Decrease revenues & expenditures-Fed 21st Century Cycle 6 Adjust Actual to NOGA (Fund 267-4)	286,013
Decrease revenues & expenditures-Fed 21st Century Cycle 7 Adjust Actual to NOGA (Fund 265-4)	(461,298)
	(52,953)
Increase revenues & expenditures-Local Houston Endowment Roll Over Budget (Fund 463-2)	92,515
Increase revenues & expenditures-Local Houston Endowment Roll Over Budget (Fund 463-3)	949,934
Total CASE	1,005,523

FY 2012-13 BUDGET AMENDMENT REPORT August 31, 2013 General Fund

Increase revenues & expenditures-Fed Lunar Institute ISS-Science Roll Over Budget (Fund 203-3) Increase revenues & expenditures-Fed Lunar Institute R&E Roll Over Budget (Fund 203-3) Total Research & Evaluation and ISS Science	16,377 9,530 25,907
Early Childhood Intervention (ECI) Decrease revenues and expenditures-Fed ECI Grant Adjust Budget to Contract (Fund 289-4) Decrease revenues and expenditures-State ECI Grant Adjust Budget to Contract (Fund 389-4) Decrease revenues and expenditures-Local ECI MOE Grant Adjust Budget to Contract (Fund 481-4) Total ECI	(342,841) (68,340) (133,480) (544,661)
Texas LEARNS Increase revenues & expenditures-Fed New Contract Transition Period Set Up New Budget (Fund 287-4) Total Texas LEARNS	600,000 600,000

Total SPECIAL REVENUE FUNDS:

\$ 1,130,495

I certify that the foregoing information is true and accurate to the best of my knowledge.

/s/ Jesus J. Amezcua, CPA, Asst. Supt. for Business Support Services
/s/ Rosa Maria Torres, Chief Accounting Officer
/s/ John Weber, MBA, RTSBA, Accounting and Reporting
Compliance Officer

/s/ Antonia Yvette Hamm, RTSBA, Accounting Manager



